

## Cyber Bullying Policy

**Our school Vision: Building Empowered Learners for Life**

**Our 3 Universals: We Aim High - We are Responsible - We are Resilient**

Any form of bullying is unacceptable. When bullying (unwanted, repeated and ongoing behaviour) is carried out via the internet through such services as emails, a chat room, discussion groups or instant messages or via the phone using SMS, email or applications such as snapchat, it is cyber bullying.

The impersonation of somebody else when using the internet or phone is also a form of cyber bullying. Cyber bullying at any level will not be tolerated and in some instances requires the information to be passed on to the police for further action.

When photos, videos or pictures are sent of a person in a provocative pose or state of undress this is a form of cyberbullying called Sexting.

### **School & Community**

- As part of the school's responsibility, families, students, teachers and community members will be aware of the Christies Beach Primary School policy on cyber bullying.
- The school community is made aware of the seriousness of cyber bullying and its impact on those students who are cyber bullied.
- Students will develop a greater understanding about cyber bullying and what they need to do to be responsible users of technology and social media.

### **Staff Training and Development**

- Professional development for staff relating to all forms of bullying (including cyber bullying) will be provided.
- Teachers are aware of their responsibilities regarding the protection of all students from all forms of bullying.
- Each classroom teacher to clarify with students what bullying is and what cyber bullying is.
- The staff are aware of and use anti bullying programs with students.
- Staff will monitor students who have behaviours consistent with those who bully or who have been identified.

### **Student Awareness**

- Students have a clear understanding of what bullying is.
- Students have a clear understanding of what cyber bullying is.
- Students know how to report an incident of bullying or cyber bullying and who they can talk to if needing to make a report.
- Students use their personal phones on a limited basis, in a responsible manner and in line with the schools mobile phone policy.

### **Family Awareness**

- Families to be aware of cyber safety and implement some simple social media guidelines at home.
- Families are encouraged to contact the school if they become aware of any bullying.
- Families are encouraged to use the eSafety website to find out further information regarding cyber safety.
- If families are concerned about cyber bullying they should make a police report as well as inform the school.

### **Inappropriate Behaviours**

- The consequence for any student's action in relation to any form of bullying is individually based.
- At Christies Beach Primary School we have a variety of strategies to cope with bullying and cyber bullying. These strategies range from Restorative Practice Conferencing to exclusion if needed.
- Students are encouraged to be active in managing their behaviours in accordance with the schools expectations.
- Where students are seen to be breaking the law in regards to the sending of pictures or videos then SAPOL will be involved.

### **FOR STUDENTS:**

#### **What does cyber bullying look like?**

Cyber bullying can occur in many ways, including:

- Abusive texts and emails
- Hurtful messages, images or videos
- Imitating others online
- Excluding others online
- Humiliating others online
- Nasty online gossip and chat

#### **I am being cyber bullied—how do I stop it?**

- Talk to someone you trust straight away—like a parent, carer, sibling, uncle/aunt, teacher or friend, or contact Kids Helpline.
- Don't retaliate or respond—they might use it against you.
- Block the bully and change your privacy settings.
- Report the abuse to the service and get others to as well.
- Collect the evidence—keep mobile phone messages, take screen shots and print emails or social networking conversations.
- Do something you enjoy—catch up with friends, listen to good music, watch a good show or chat online to people that you can trust.
- Remember you didn't ask for this— you have the right to feel safe both at home and at school.

### Cyber Safety User Agreement

Ensuring cyber safety is a priority at Christies Beach Primary School. The agreement below outlines student obligations, responsibilities and the possible consequences associated with cyber safety and cyber bullying. Students will not be able to use Information Technology (IT) at our school until this agreement is signed.

- I will only use the computers and other IT equipment for school related purposes and with my teacher's permission.
- I will only go online or use the internet at school when a teacher gives permission and an adult is present.
- I will use the internet and other IT equipment in a positive manner. Therefore, I will not use technology to be mean, rude or unkind to or about others.
- I will keep my passwords private.
- I will not take photos or videos of others without their permission.
- I will not create, use or share anything of an inappropriate or offensive nature.
- If I find anything that I know is not acceptable at our school I will not show others and get a teacher straight away. This includes reporting any incidences of cyber bullying.
- I will ask for teacher permission before I put any personal information online.
- I understand that if I am not cyber safe or I am found to use IT in an inappropriate manner, the school may need to tell my parents/caregivers and there may be consequences associated with my behaviour.
- As per the Mobile Phone Policy I understand that I must keep my phone at the front office for the duration of the day.

Student's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please contact the principal if you have any concerns about your child's safety regarding IT.

## R-6 IT User Agreement

Information and Communication Technologies (IT) are an essential tool for student learning. At Christies Beach Primary School we endeavor to develop student confidence in using IT and enable students to use IT to support their learning in a meaningful way. However, it is essential that IT is used in an educationally sound and appropriate manner. Outlined below are the school expectations in regard to IT use.

### Student Code of Behaviour for IT Use

#### I will:

- Take good care of our IT equipment.
- Only access technology and the internet with teacher permission.
- Only use technology for school-related purposes.
- Only store school-related material on our network.
- Tell my teacher immediately if I come across anything inappropriate.
- Tell a teacher when any technology is not working.
- Only print with permission.
- Log off the computer when I have finished.

#### I will not:

- Eat or drink when using technology.
- Attempt to access inappropriate websites.
- Misuse any electronic equipment.
- Try to fix electronic equipment.
- Use other student's usernames and passwords.
- Plagiarise or copy the work of others, including anything that I find online.
- Provide any personal information about myself online.
- Delete files that I have not created.
- Look at others folders or files without permission.
- Store files that do not directly relate to school.

Consequences for inappropriate use will vary depending on the offence. They may vary from only working under direct teacher supervision, to loss of access or even suspension/exclusion. Please contact the principal if you have any concerns about your child's safety regarding IT.